

September 19, 2022

Oregon Government Ethics Commission
3218 Pringle Rd. SE Ste. 220
Salem, OR 97302-1544

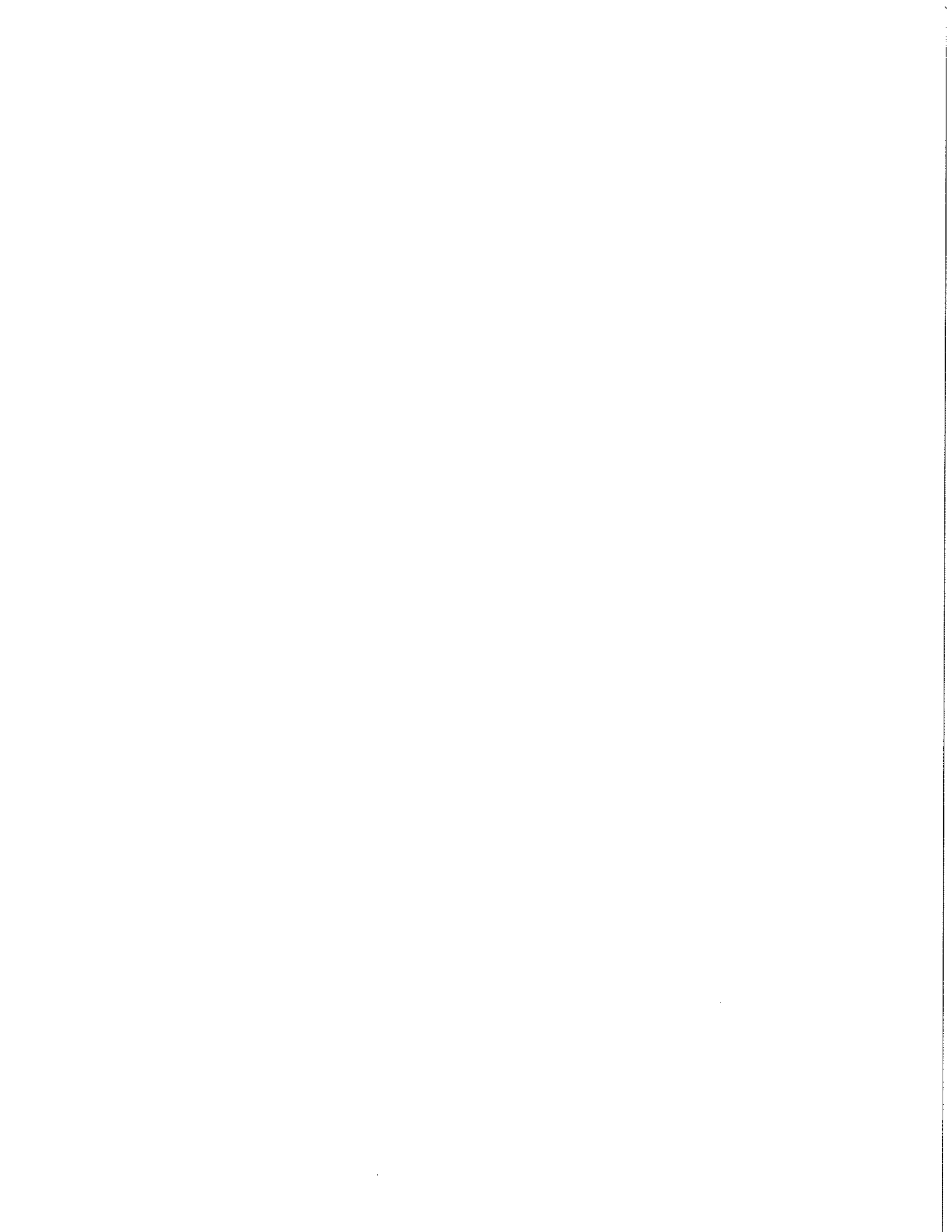
Dear Oregon Government Ethics Commission Representative,

I am presenting this formal complaint to the Oregon Ethics Commission on behalf of the citizens of the City of North Bend in accordance with Oregon Revised Statute (ORS) 244. This complaint is filed against Ms. Stephanie Wilson who is currently employed by the City of North Bend and holds the assigned title of "Main Street Manager" (Exhibit 1). It is alleged that as a public employee of the City of North Bend, Ms. Wilson has breached the Oregon ethics law on multiple occasions by failing to publicly disclose the nature of her actual and potential conflict of interest as the owner of Painted Zebra Designs LLC and operating as Painted Zebra Boutique (Exhibit 2). Ms. Wilson is listed by the Oregon Corporation Division as the sole manager/owner of the business located at 1997 Sherman Ave. in North Bend, Oregon. The store front of this business is located within the jurisdiction of assigned responsibility of her Main Street Manager position. Additionally, it is alleged that Ms. Wilson's ongoing employment as the Main Street Manager by the City of North Bend has already and may result in continuing actual and potential financial benefit to her business and by extension directly to Ms. Wilson.

The basis of the formal complaint stems from several violations of the Oregon Ethics Law over the course of Ms. Wilson's employment with the city beginning in July of 2022. The first alleged breach of ethical conduct occurred at a public work session/meeting of the city's Urban Renewal Agency (URA) conducted on June 13, 2022. Ms. Wilson spoke to the City Council/URA members regarding her hiring as the city's Main Street Manager at 40 minutes and 25 seconds and at the 1 hour and 23rd minute of the meeting (Exhibit 3). The YouTube video of the meeting can be viewed at the following link:

https://www.youtube.com/embed/YrNUGKqJJ_E?rel=0. Additionally, in the second portion of her testimony to the City Council on July 13th, Ms. Wilson makes a recommendation on the expenditure of taxpayer funds to the council that has a clear indirect financial benefit to her business. In neither instance during Ms. Wilson's testimony in this public meeting was the required disclosure read into the public record as required by ORS 244.130(1).

The second alleged breach of ethical conduct occurred at a public meeting of the North Bend Main Street Board held on July 12, 2022. The meeting minutes are enclosed as Exhibit 4 and are also available on the city website at [Agenda Center - North Bend OR \(northbendoregon.us\)](http://Agenda Center - North Bend OR (northbendoregon.us)). As shown, the meeting minutes fail to reflect that any public disclosure was ever read or entered into the public record regarding Ms. Wilson's ownership of her business and no statement of her actual or potential conflicts of interest in accordance with ORS 244.130(1) was acknowledged. A subsequent meeting was held on September 12th; however, the City Recorder has likely not yet transcribed the meeting minutes for public review as of this date and subsequent violations may have transpired but cannot be confirmed.

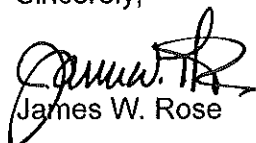


The third alleged breach of ethical conduct occurred on or before September 9th, 2022, regarding the sponsorship and promotion of the city's recent "Sip & Stroll" event. This event was promoted and coordinated directly by Ms. Wilson as the "Main Street Manager" with 22 local businesses listed as direct beneficiaries of the event. One of the 22 businesses listed was Ms. Wilson's own Painted Zebra Boutique Aka Painted Zebra Designs LLC. The city details the event on their web page located at [\(Sip 'N Stroll \(northbendoregon.us\)\)](http://Sip 'N Stroll (northbendoregon.us)) (Exhibit 5). As described, patrons were asked for a "suggested donation" of \$10 per glass. The North Bend Main Street Facebook page states that these "donated funds will go towards projects and events the whole community can enjoy, downtown North Bend." Additionally, city staff were thanked on the Facebook page by Ms. Wilson for set-up of a tent and tree trimming in the surrounding area for the event whose sole purpose was to promote North Bend Main Street businesses including Ms. Wilson's own Painted Zebra Boutique. In this instance, taxpayer funds were directly expended for the actual and potential benefit of Ms. Wilson's own business. Funds which are effectively under her control as the Main Street Manager.

Although only having been an employee of the City of North Bend since July 2022, Ms. Wilson knew or should have known what her responsibilities were regarding the Oregon Revised Statutes as they pertain directly to her role as a designated public employee. Moreover, public disclosure of a conflict of interest – whether actual or potential - is a core individual responsibility that is necessary to ensure that those who have been entrusted with the affairs of government are acting honestly, faithfully and competently in performance of their duties as a public employee. We believe that the evidence conclusively shows that this high standard has not been met by Ms. Wilson or the City of North Bend who clearly know that her employment in this position represents a definitive ongoing conflict of interest.

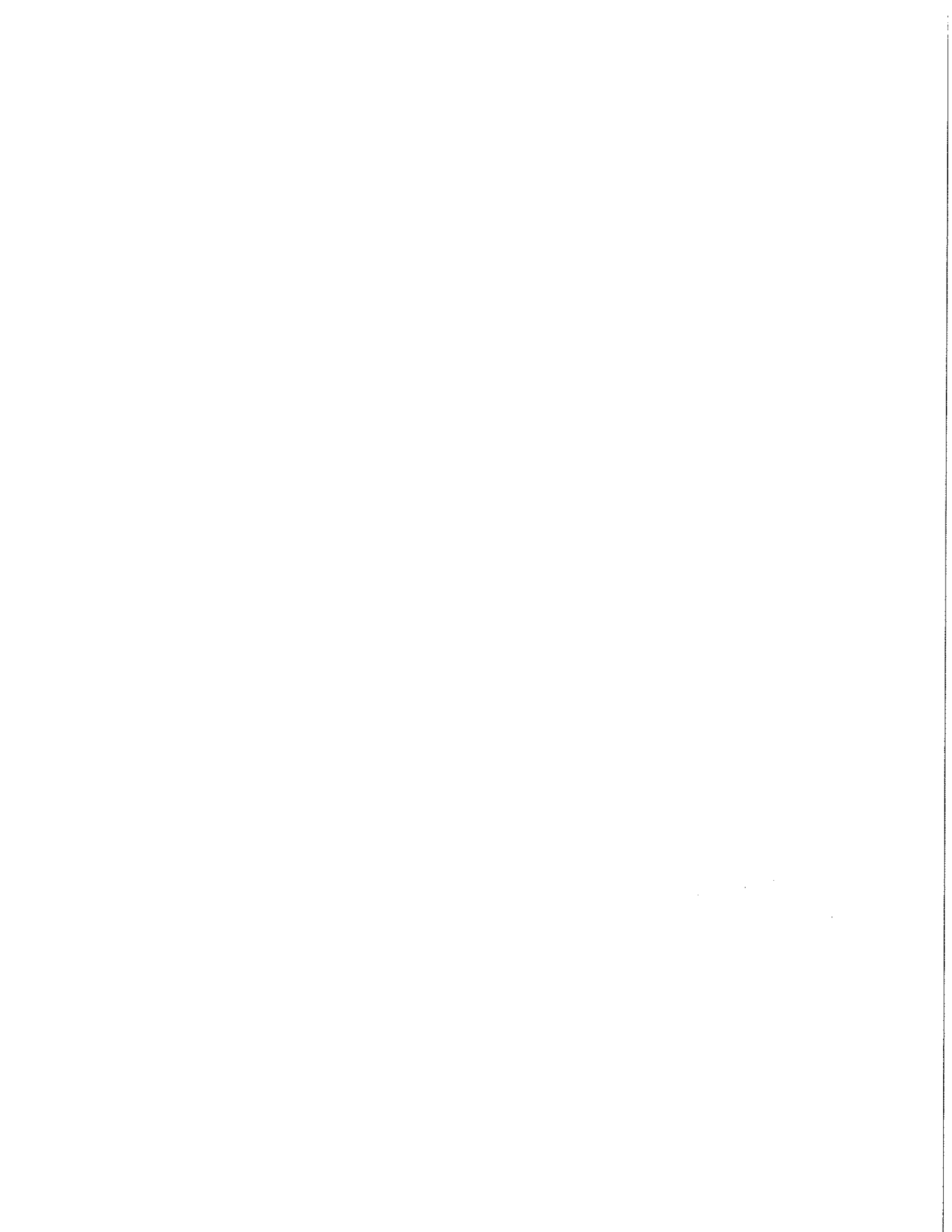
I believe it is extremely unfortunate that I must now call on the Oregon Ethics Commission to intervene with the City of North Bend to ensure that the ethics laws of the state of Oregon are upheld for the benefit of every citizen of the City of North Bend. However, I strongly believe that the integrity and public trust of a critically important governmental process is at stake that requires investigation of this complaint. We greatly appreciate your expeditious review of this matter along with the documents submitted in support the complaint. If I can be of further assistance, please contact me at your convenience.

Sincerely,



James W. Rose

2058 Cedar Ct.
North Bend, OR 97459
541-297-8761
email: jrose@kandassoc.com



Exhibits

1. Wilson Hired to Lead North Bend's Main Street program (The World newspaper 6-8-2022)
2. Oregon Secretary of State / Oregon Corporation Division Business Registration & Amended Annual Report for Painted Zebra Designs LLC
3. Agenda City of North Bend City Council/ Urban Renewal Agency Work Session – June 13th, 2022
4. Agenda North Bend Main Street Board – July 12th, 2022
5. City of North Bend Web Page "Sip 'N Stroll Fall Kick-Off" promotion (also included is Mayor Jessica Engelke's Facebook post to city sponsored North Bend Main Street page dated 9-10-2022)

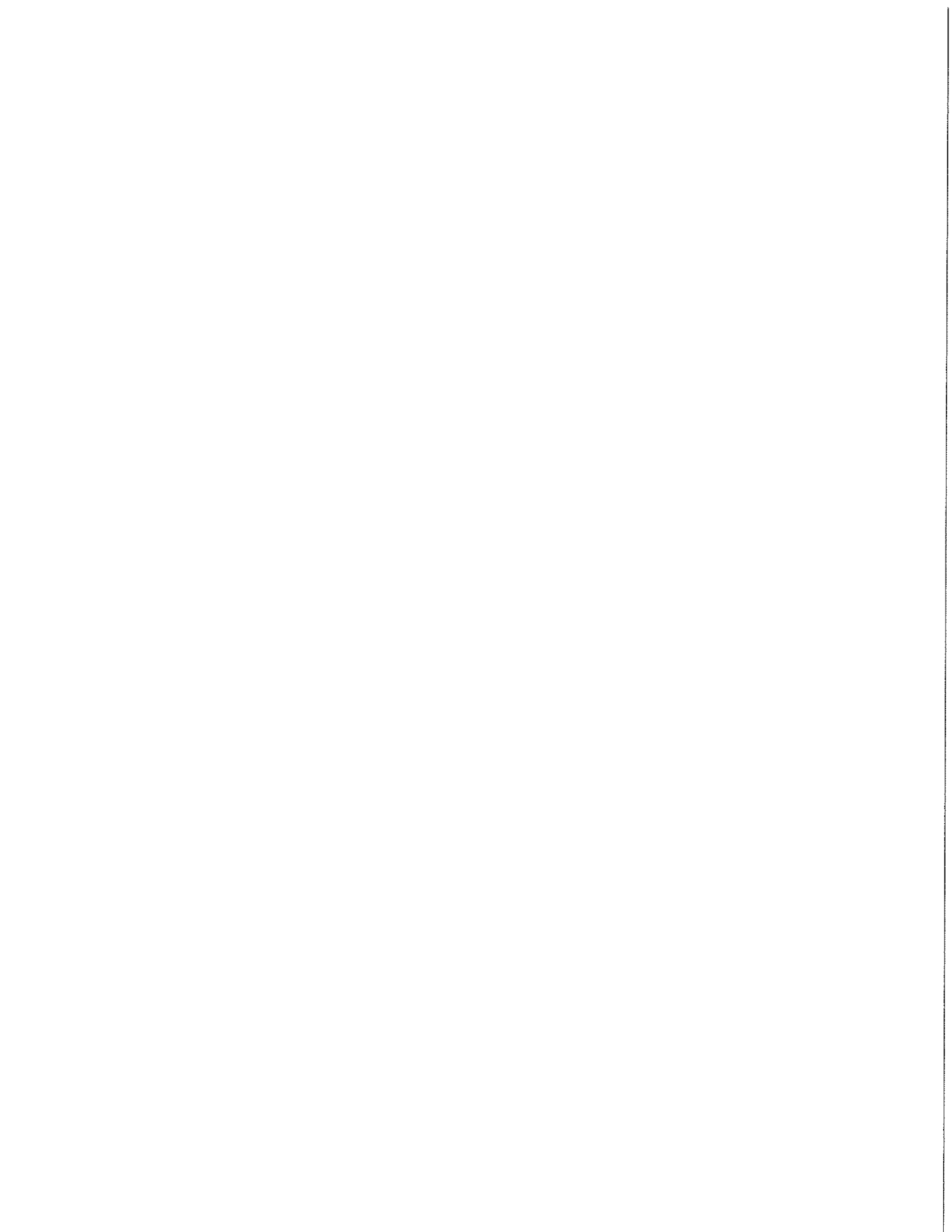
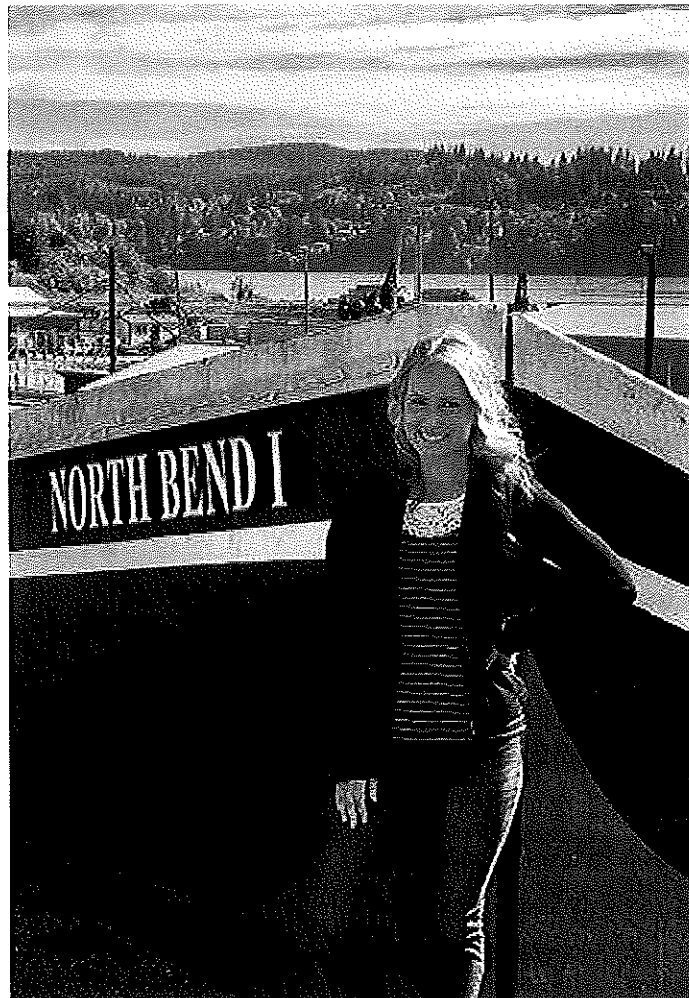


EXHIBIT #1 (3 pgs)

https://theworldlink.com/news/local/wilson-hired-to-lead-north-bend-s-main-street-program/article_b17e16d8-e503-11ec-9ca9-57722c6dc889.html

Wilson hired to lead North Bend's Main Street program

Jun 8, 2022



Stephanie Wilson has been hired as North Bend's Main Street manager. She will be responsible for working with downtown merchants, property owners and other stakeholders to continue the downtown revitalization and renaissance while collaborating to enhance economic vitality through sustainable tourism and urban renewal.

Downtown North Bend is an economic generator for the city and the community manager, Wilson will be responsible for collaboratively working with economic and urban renewal partners to further the City Council's goal of supporting, su



economic vitality for local businesses.

2017-2018 Main Street Work Plan

The Main Street program helps sharpen existing business owners' competitiveness, helps foster entrepreneurial start-ups and expansions, and recruits compatible new businesses and new economic uses to build a commercial district, create jobs and respond to consumers.

Wilson will work with the City Council to appoint a Main Street Board dedicated to serving the central downtown business district and supporting the local community.

The board of directors will then be tasked with developing and executing a Main Street Work Plan, fundraising and grant opportunities, and downtown projects and events.

Wilson is a North Bend High School graduate and attended Southwestern Oregon Community College. She has won the "Best of the South Coast Woman's Boutique" award for the past 10 years running. She was also a national winner in the first annual Microsoft Small Business video contest. In 2009, she opened Painted Zebra in the historic Odd Fellows Building in downtown North Bend during the great recession.

North Bend's participation in the Oregon Main Street Network gave it access to the Oregon Main Street Revitalization Grant program, which funds building improvement projects that spur economic development.

North Bend is among 28 Oregon Main Street Network organizations to receive matching grants for building projects that encourage economic revitalization in central downtown business districts across the state.



Last month, Oregon Heritage, a division of Oregon Parks and Recreation, awarded funding to install a 24-foot neon blade sign at the Liberty Theatre, home of the Little Theatre on the Bay.

Wilson will operate the North Bend Visitor Information Center on weekdays from 11 a.m. to 5 p.m. She can be reached at 541-756-4613 or swilson@northbendcity.org.



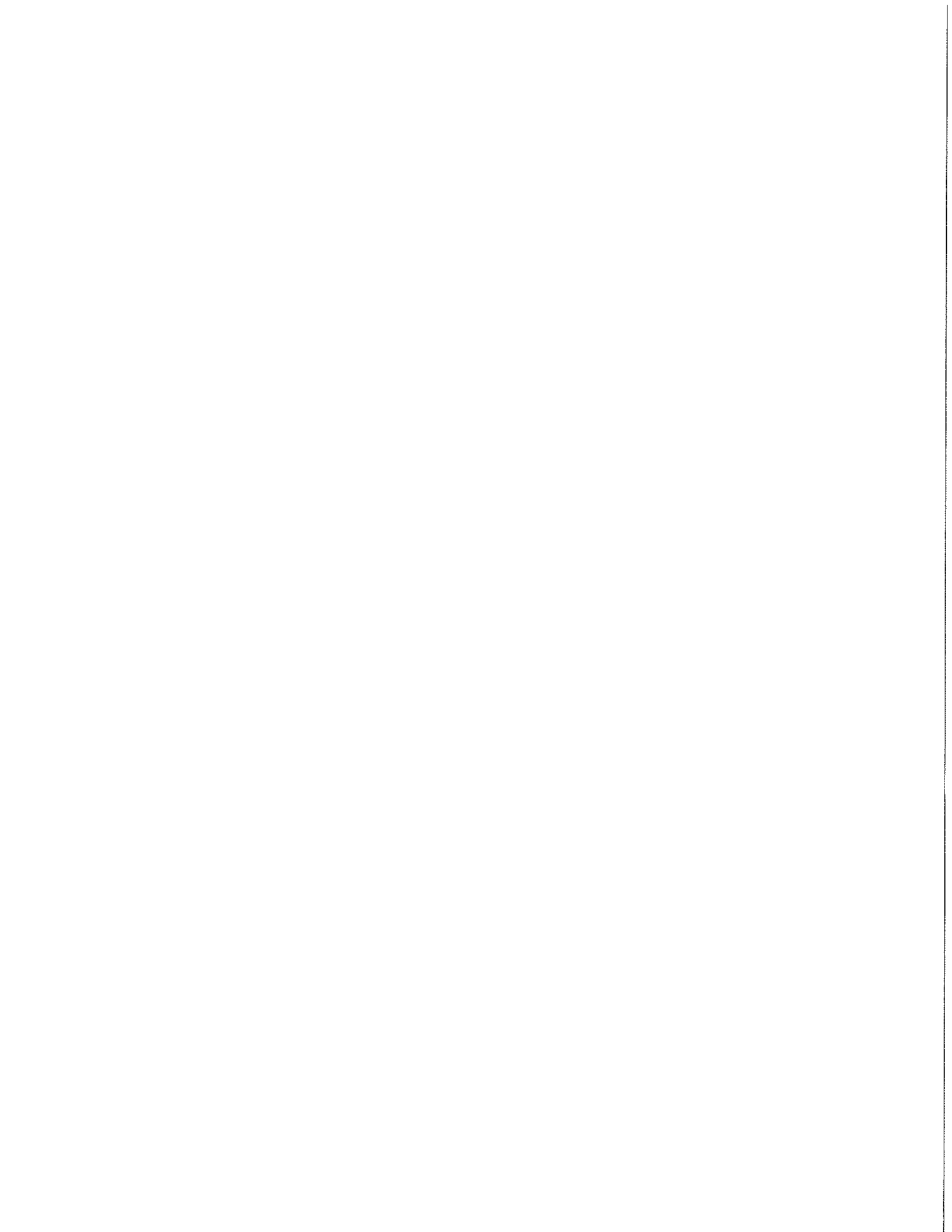


EXHIBIT #2 (2 pgs) AMENDED ANNUAL REPORT



Corporation Division
www.filinginoregon.com

E-FILED
Feb 10, 2022
OREGON SECRETARY OF STATE

REGISTRY NUMBER

57598097

REGISTRATION DATE

02/02/2009

BUSINESS NAME

PAINTED ZEBRA DESIGNS LLC

BUSINESS

CLOTHING BOUTIQUE, NEW ITEMS, DECORATING, TRAVELING, WEBSITE SALES

MAILING ADDRESS

1997 SHERMAN AVE
NORTH BEND OR 97459 USA

TYPE

DOMESTIC LIMITED LIABILITY COMPANY

PRIMARY PLACE OF BUSINESS

1997 SHERMAN AVE
NORTH BEND OR 97459 USA

JURISDICTION

OREGON

REGISTERED AGENT

STEPHANIE YVONNE WILSON

1997 SHERMAN AVE
NORTH BEND OR 97459 USA

If the Registered Agent has changed, the new agent has consented to the appointment.

MEMBER

STEPHANIE YVONNE WILSON

1997 SHERMAN AVE
NORTH BEND OR 97459 USA



I declare, under penalty of perjury, that this document does not fraudulently conceal, fraudulently obscure, fraudulently alter or otherwise misrepresent the identity of the person or any officers, managers, members or agents of the limited liability company on behalf of which the person signs. This filing has been examined by me and is, to the best of my knowledge and belief, true, correct, and complete. Making false statements in this document is against the law and may be penalized by fines, imprisonment, or both.

By typing my name in the electronic signature field, I am agreeing to conduct business electronically with the State of Oregon. I understand that transactions and/or signatures in records may not be denied legal effect solely because they are conducted, executed, or prepared in electronic form and that if a law requires a record or signature to be in writing, an electronic record or signature satisfies that requirement.

ELECTRONIC SIGNATURE

NAME

STEPHANIE WILSON

TITLE

OWNER

DATE

02-10-2022

Business Name Search

New Search [Printer Friendly](#) **Business Entity Data** **09-16-2022 10:08**

Registry Nbr	Entity Type	Entity Status	Jurisdiction	Registry Date	Next Renewal Date	Renewal Due?
575980-97	DLLC	ACT	OREGON	02-02-2009	02-02-2023	
Entity Name PAINTED ZEBRA DESIGNS LLC						
Foreign Name						

New Search [Printer Friendly](#) **Associated Names**

Type	PPB	PRINCIPAL PLACE OF BUSINESS	Country	United States of America
Addr 1		1997 SHERMAN AVE		
Addr 2				
CSZ	NORTH BEND	OR	97459	UNITED STATES OF AMERICA

Please click here for general information about registered agents and service of process.

Type	AGT	REGISTERED AGENT	Start Date	Resign Date
Name	STEPHANIE	YVONNE WILSON		
Addr 1		1997 SHERMAN AVE		
Addr 2				
CSZ	NORTH BEND	OR	97459	UNITED STATES OF AMERICA

Type	MAL	MAILING ADDRESS	Country	United States of America
Addr 1		1997 SHERMAN AVE		
Addr 2				
CSZ	NORTH BEND	OR	97459	UNITED STATES OF AMERICA

Type	Resign Date

MEM	MEMBER				
Name	STEPHANIE	YVONNE	WILSON		
Addr 1	1997 SHERMAN AVE				
Addr 2					
CSZ	NORTH BEND	OR	97459	Country	UNITED STATES OF AMERICA

New Search **Printer Friendly** **Name History**

Business Entity Name		Name Type	Name Status	Start Date	End Date
PAINTED ZEBRA DESIGNS LLC		EN	CUR	02-02-2009	

Please read before ordering Copies.

New Search **Printer Friendly** **Summary History**

Image Available	Action	Transaction Date	Effective Date	Status	Name/Agent Change	Dissolved By
	AMENDED ANNUAL REPORT	02-10-2022		FI		
	AMENDED ANNUAL REPORT	02-17-2021		FI		
	AMENDED ANNUAL REPORT	02-04-2020		FI		
	AMENDED ANNUAL REPORT	02-04-2019		FI		
	REINSTATEMENT AMENDED	08-09-2018		FI		
	ADMINISTRATIVE DISSOLUTION	04-05-2018		SYS		
	AMENDED ANNUAL REPORT	02-17-2017		FI		
	AMENDED ANNUAL REPORT	02-24-2016		FI		
	AMENDED ANNUAL REPORT	03-06-2015		FI		
	AMENDED ANNUAL REPORT	03-04-2014		FI		
	AMENDED ANNUAL REPORT	02-04-2013		FI		
	AMENDED ANNUAL REPORT	02-15-2012		FI	Agent	
	ANNUAL REPORT	02-03-2011		FI		
	AMENDED ANNUAL REPORT	02-26-2010		FI		



Joint North Bend City Council/Urban Renewal Work Session
Monday, June 13, 2022 @ 4:30 PM
Council Chambers, In-Person, and Remote

1. Call to Order
2. Presentation: Marka Turner, Executive Director, North Bend City Coos-Curry Housing Authorities
3. Request from Laurel Broman, Co-Founder & Director, Pelican Harbor Food-Bank, for the use of North Bend Community Center Building for product storage
4. Introduction of Stephanie Wilson, Manager, North Bend Main Street Program
5. Staff Update on Council Goal No. 2: "Evaluate City Services for Efficient and Effective City Government"
6. Review of the City Council Agenda for June 14, 2022
7. Review of North Bend Urban Renewal Agency Agenda for June 14, 2022
8. Public Comments
9. Executive Session - City Council

The North Bend City Council will now meet in Executive Session according to:

- ORS § 192.660 (2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.
- ORS § 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS § 192.660 (2)(f) To consider information or records exempt by law from public inspection.

Representatives of the news media and designated staff shall be allowed to attend the executive sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session except to state the general subject of the session as previously announced. All other members of the audience are asked to leave the room.

No decision may be made in the executive session.

This concludes the live stream portion of our meeting. The meeting will be adjourned immediately following the executive sessions.

10. Adjournment

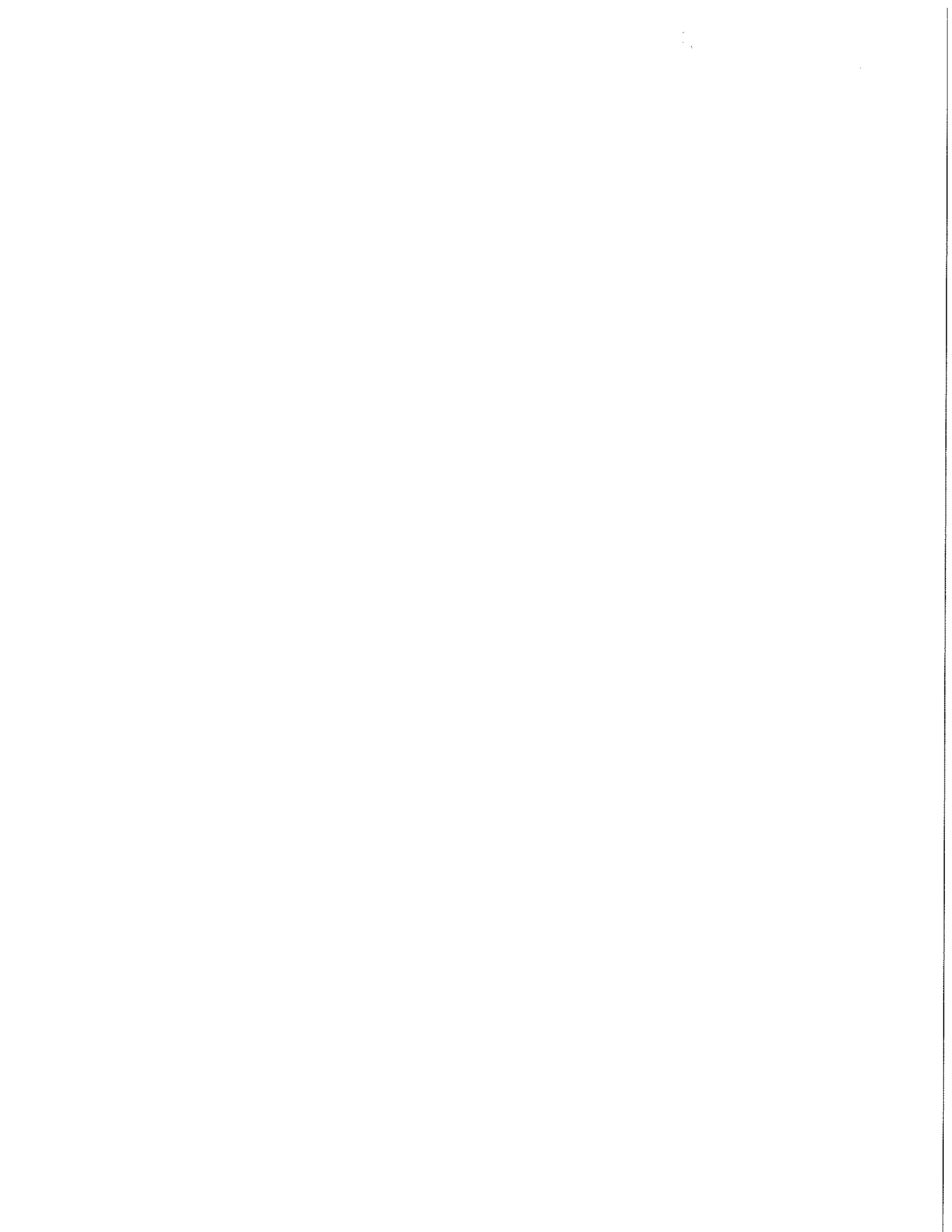


EXHIBIT # 4

(2 pages)

Government

Services

Community

I Want To

[All Boards >](#)

North Bend Main Street Board Meetings



Next Scheduled Meeting: September 25, 2022

2022 Meetings

September 16, 2022 1:00 PM - North Bend Main Street Board Meeting [View Online](#) [Download PDF Files](#)

[PDF](#) [Agenda](#)

August 24, 2022 8:00 AM - North Bend Main Street Board Meeting [View Online](#) [Download PDF Files](#)

[PDF](#) [Agenda](#)

July 12, 2022 12:00 PM - Regular Meeting

[View Online](#) [Download PDF Files](#)

[PDF](#) [Agenda](#) [PDF](#) [Minutes](#)

Other Meetings:

[2022 Meetings](#)

CONTACT US

City of North Bend
835 California Avenue
North Bend, OR 97459

Phone: 541-756-8500

QUICK LINKS

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1. Call to Order
Stephanie Wilson called the meeting to order at 12:15 in the North Bend City Hall Conference Room.

2. Adopt North Bend Main Street Roles and Responsibilities
Stephanie Wilson gave the staff report explaining the Main Street Roles & Responsibilities.

DT Moved, SN approve as submitted 6-0

3. Appoint Executive Committee Members
President, Steve Nye
Vice-President, Barbara Dunham
Secretary Tara,
Treasurer, Kriston Correll

Barb / Janet, no discussion unanimous

4. Appoint Committee to Develop Bylaws
Steve Nye, Barb, Janet, Kriston

Dt move/ Tara second, no discussion, unanimous

5. Discuss 4-Point Committees
V-P: Organization Committee Chair: Barb, Promotion (no chair)
Derek: Economic Vitality, Design (will chair)
Rik: Economic Vitality
Steve: Promotion (no chair)
Janet: Promotion
Kriston: Design (no chair)
Tara: (no chair at this time)

Everyone Historic Landmark Committee - Recruit Tribal members,
Head of Landmark - Chair of Design

Executive Committee - Opportunity to go to Klamath Falls Oct 5th -7th Oregon Main Street Conference

Coquille
Lucinda: Promotions
Richard: Design

CLUSTI
Andrew

Coast Guard - Who might be interested? Slades? Bruce
NorthPoint Development

6. Brainstorming: Mission and Vision Statements
See notes!

7. Other Business
Sip & Stroll - feedback - non-alcoholic, wording, map "featuring" stemless, include families

Itty Bitty Inn Sip and Stroll after party

August 19th - Sip and Stroll

Kids Art Show - Fri/Sat

Janet, Steve, Barb

8. Set Next Meeting

August 2, 2022 @ 12:00 noon.

9. Adjournment

EXHIBIT #5 (5 pages)



SIP 'N STROLL

FALL KICK-OFF

WHEN
Friday, September 9
5pm - 7pm

WHERE
Downtown North Bend



@NorthBendMainStreet



SUGGESTED DONATION

\$10 to receive walking map and glass

GLASSES

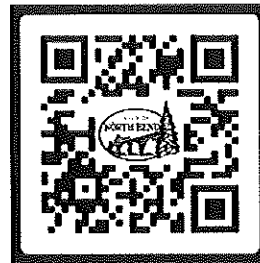
Available in the Main Street tent, under the North Bend Mural

SPONSORED BY

North Bend Main Street.
Working together for a better North Bend

BENEFITING

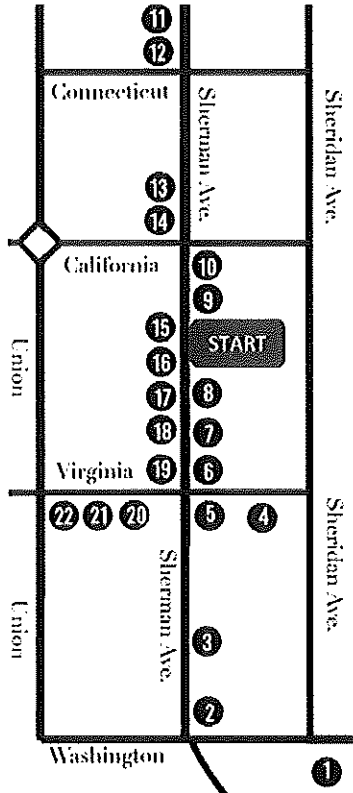
Downtown North Bend
Projects and Events



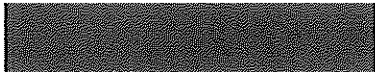


SIP 'N STROLL

FALL KICK-OFF



Starting location is in parking lot under the new North Bend Mural.
Numbers are for location reference, not an order you have to follow.



1. **North Bend Power Sports**
2136 Stanton Ave
2. **Engles Furniture**
2079 Sherman Ave.
3. **Dream Again Thrift Emporium**
2051 Sherman Ave.
4. **The VIP Lounge**
635 Virginia Ave.
5. **Fat Cat Antiques and Books**
2005 Sherman Ave.
6. **Painted Zebra Boullque.**
Featuring: Back Alley
1997 Sherman Ave.
7. **Petal to the Metal Flowers**
1993 Sherman Ave.
Serving 5:30-7:00 pm
8. **Wildflour Public House.**
Featuring: Juul Insurance
1989 Sherman Ave.
9. **Los Guerreros Mexican**
1803 Sherman Ave.
10. **ManCave 101**
1901 Sherman Ave.
11. **Reese Electric**
1750 Sherman Ave.
12. **RE/MAX South Coast**
1750 Sherman Ave.
13. **Ocean Breeze Flowers & Gifts**
1866 Sherman Ave.
14. **John Gibson State Farm Agent**
1892 Sherman Ave.
15. **350 Degrees Bakery**
1948 Sherman Ave.
16. **The Rusty Needle Talloo**
1964 Sherman Ave.
17. **Smoke Break**
1966 Sherman Ave.
18. **World Pawn Exchange**
1980 Sherman Ave.
Serving 5:00 – 6:30
19. **NeighborWorks Umpqua**
1984 Sherman Ave.
20. **Gamers' Cantina**
761 Virginia Ave.
21. **Coastal Candy Co**
785 Virginia Ave.
22. **Bobalicious and More**
2001 Union Ave.



Downtown North Bend, Friday, September 9th, 5:00 pm – 7:00 pm

[Return to Calendar](#)



Sep
09
Fri

Friday, September 9, 2022
5:00 PM - 7:00 PM

Contact:
Stephanie Wilson
541-756-4613
swilson@northbendcity.org



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Sip 'N Stroll

[Home](#) » [Calendar](#) »



Mayor Jessica Engelke, North Bend Oregon is at
North Bend Main Street.

...

September 10 at 12:00 PM · North Bend, OR · 🌐

Congratulations to North Bend Main Street for a successful Sip 'N Stroll! Recently, the Impact of Oregon's Main Streets Report shares the story of how the Oregon Main Street Network strengthens community networks, bolsters the economy, generates state and local tax revenue, and fosters social connections across the state. The report (<https://bit.ly/3eBJw0T>) includes the economic, fiscal, and community impacts of the key programmatic efforts of the North Bend Main Street Program together with all other Oregon's Main Streets:

- Historic Preservation
- Economic Development and Resiliency
- Tourism and Customer Attraction
- Placemaking and Public Realm Improvements
- Partnerships and Program Operations.

Oregon Main Street strengthens community connection and culture. The network recognizes each community's history, works to preserve local character, and creates inviting gathering places for social interaction.

Oregon Main Street bolsters the economy; between 2011 and 2021, the program helped generate \$266 million in additional sales revenue throughout the state. As a result of this increased spending, 2,400 jobs were supported in or by Main Street businesses.

North Bend Powersports
Engles Furniture
Dream Again Thrift Emporium
The VIP Lounge
Fat Cat Antiques and Books
The Painted Zebra LLC
Petal to the Metal Flowers
Wildflour Public House
Juul Insurance & C Dean Mason Agency
Los Guerreros Mexican
ManCave 101
Reese Electric
RE/MAX South Coast
Ocean Breeze Flowers & Gifts
John Gibson State Farm Agent
350 Degrees
The Rusty Needle Tattoo
Smoke Break

