

A G E N D A
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room or Virtually at
<https://meet.goto.com/568557973>

January 3, 2023
9:30 A.M.

PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM

2. DEPARTMENT HEADS

A. Election of Chair & Vice Chair for 2023- BOC

B. Request Approval of Contract Amendment with Youth ERA- Coos Health & Wellness (CHW)

C. Request Approval of Statement of Work with Revenue Cycle Coding Strategies & Authorize Chair to Sign- CHW

D. Request Award of Nursery Contract for Growing Seedlings- Forestry

E. Request Discussion on Regular Meeting Opening Prayer- BOC

3. CONSENT CALENDAR- administrative matters not up for discussion

A. Approval of Minutes

Worksession- Weather Related Work Delays- December 14, 2022

Hearing- Appeal of Exclusion from County Forest- December 14, 2022

Regular Meeting Minutes- December 20, 2022

Worksession- Health Insurance for Non-Union Employees- December 20, 2022

Compensation Committee- December 21, 2022

B. Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget

Transfer of Appropriation Within Department- Jail- refrigerator/freezer purchase

C. Orders & Resolutions

Resolution 22-12-249P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date

Resolution 22-12-250P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective January 1, 2023

Resolution 22-12-251P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to December 1, 2022

Resolution 22-12-252P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to November 1, 2022

Resolution 22-12-253P, In the Matter of Granting a Salary Adjustment for Licensure for Linda Schartman Effective January 1, 2023

Resolution 22-12-254P, In the Matter of Approval of the Pay Rate for the Coos County Sheriff Effective January 1, 2023

Resolution 22-12-255P, In the Matter of Personnel Transfers Within the Sheriff's Department Effective January 1, 2023

D. Items Previously Approved (authorize Chair to sign where necessary)

Amendment #1 to Grant Agreement #JR-23-006- Community Corrections- budget reduction

4. LATE AGENDA ITEMS

5. COMMISSIONERS REPORTS

6. EXECUTIVE SESSION under the authority of ORS 192.660

A. (2)(d) Labor Negotiations

B. (2)(e) Real Property Transactions

C. (2)(h) Consultation with Counsel

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Election of Chair and Vice Chair for 2023

Department: BOC

Requested Agenda Date: 1/3/23

Contact Person: John Sweet

Phone/Ext.: 7541

Background and description of need or problem: At the first BOC meeting each year, the commissioners must elect a Chair and Vice Chair for the year

Funding Source: n/a

Requested Action: Nominate & Elect Chair and Vice Chair for 2023

Date: _____ Signature of Dept. Head: _____

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel _____

Treasurer _____

Human Resources _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Executive Session Requested

Department: Counsel **Requested Agenda Date:** 1/3/2023

Contact Person: Nathaniel Johnson **Phone/Ext.:** 7693

Background and description of need or problem: Need executive session for:

- ORS 192.660(2)(e) – to negotiate real property transactions
- ORS 192.660(2)(h) – consulting with regard to current litigation and litigation likely to be filed
- ORS 192.660(2)(d) – to conduct deliberations with persons designated by the governing body to carry on labor negotiations

Requested Action: Go into Executive Session during Board meeting as stated above.

Date: 12/28/2022

Signature of Dept. Head: Nathaniel Johnson

Departments Affected:

COUNSEL: NJ

6

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: Amend 2(if applicable)

Name/Agency Name and Address: Youth Era, PO Box 583, Eugene OR 97440

Contact Person: Tia Barnes Phone No: 541-255-6864 Email: tbarnes@youthera.org

Amount of Contract/Grant Award: \$ 59,191.29

Payment Terms: \$19,730.43 monthly (state lump sum or amount and time of payments)

Effective Date: 1/1/2023 Start Date: _____ (if different from effective date, i.e. retroactive / prospective date)

End Date: 3/30/2023 (if known)

County Department and Employee Responsible for Performance: Coos Health & Wellness, Mike Rowley, Director.

Description: Amendment 2 extends the contract end date. Compensation for services is \$19,730.43 per calendar month during the extended term. Upon new negotiated rate, extending through end of 2023, new rate will be backdated to 1/1/2023. County will pay contractor difference, if any, between the current calendar monthly rate and pending 2023 calendar month negotiated rate.

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
 Quote Other Behavioral Health Services
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
 Under \$50,000 for Quotes
 Under \$150,000 & Approval from Board for Quotes
 Sole Source
 Contract with Public Agency

- Equipment Maintenance
 Office Supplies
 Used Vehicles
 State Purchasing
 Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
 Under \$50,000 for Quotes
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
 Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____

Reviewed by Counsel: *AT*

BOC only:
 Consent Agenda _____
 Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Revenue Cycle Coding Strategies Statement of Work

Department: Coos Health & Wellness

Requested Agenda Date: 1/3/2023

Contact Person: Mike Rowley

Phone/Ext.: 541-266-6700

Background and description of need or problem: Coos Health & Wellness has an existing Client Services Agreement with RCCS for offsite medical coding which permits addition of future services. Daily review of vaccine administration claims performed by CHW, estimated at 25-30 hours per month total to be added through the additional Statement of Work.

Funding Source:

Requested Action: Board to approve Statement of Work with Revenue Cycle Coding Strategies and authorize the Chair to sign.

Dr. Eric

Digitally signed by Dr. Eric Gleason
 DN: cn=Dr. Eric Gleason, o=Coos Health & Wellness, ou=Assistant Director,
 email=eric.gleason@chw.coos.or.us, c=US
 Date: 2022.12.28 09:56:43 -0800

Gleason

Date: 12/28/2022

Signature of Dept. Head

Deputy Director

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- Do you want this returned to you for filing? Patricia Crawford

County Counsel NT

Treasurer MS

Human Resources _____

AC

**SUMMARY OF QUOTES
COOS COUNTY**

County Department: Coos Health & Wellness

Goods and/or Services Specifications:

1. Coding Services for Immunizations
- 2.

How Solicited: Written Oral

The Department requested quotes from the following firms:

Date	Firm	Contact Person	Quoted Price
11/8/22	Revenue Cycle Coding Strategies	Elaine McDaniel	\$16,200
12/5/22	Medusind	John Woodard	\$24,000+
12/5/22	Health Information Associates	Andrew Davis	\$27,360

If evaluation factors other than price:

Firm					Total Score

Solicitor:
Mike Rowley

Department's Recommendation:

Contract with Revenue Cycle Coding Strategies. We currently have a relationship with this organization and they are outstanding as well as the cheapest of the 3 quotes.

BOC only: _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Award of Contract GR-1-22

Department: Forestry

Requested Agenda Date: 1-3-23

Contact Person: Lance Morgan

Phone/Ext.: 7751

Background and description of need or problem: Attached is a copy of Growing Agreement GR-1-22 with J. Herbert Stone Nursery to grow approximately 100,000 Douglas Fir seedlings. These seedlings will be planted in early 2025.

Funding Source: 103-9000-461.36-21 Reforestation

Requested Action: Request that the Board award and sign the attached growing agreement to J. Herbert Stone Nursery in the amount of \$43,000.00.

Date: _____ Signature of Dept. Head: Lance Morgan *KW*

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County Counsel MS

Treasurer MJ

Human Resources _____

JD

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: BOC Regular Meeting Opening Prayer

Department: BOC

Requested Agenda Date: 01/03/2023

Contact Person: Rod Taylor

Phone/Ext.: 541-404-6825

Background and description of need or problem: Since Madeleine Murray O'Hare's campaign against prayer in public schools began, our nation has seen a demise that correlates to the excising of God from the public square. The Constitution for the United States was written for "a moral and religious people," and in keeping with this admonition, our twice-monthly Coos County BOC meetings should begin with a legislative prayer just as do our State and Federal legislative sessions. In seeking God's blessing on our deliberations there is precisely nothing to be lost, and very much to gain.

Funding Source: None needed

Requested Action: Establish a resolution that Coos County BOC meetings will begin with a prayer seeking God's blessing on our deliberations. Prayers are to be in accordance with the attached guidelines.

Date: _____ **Signature of Dept. Head:** _____

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County Counsel NJ - legislative prayer is allowed in certain circumstances. If the BOC chooses to proceed w/ this concept, I suggest tabling this agenda item to ensure our policy is consistent with Town of Greece v. Galloway, the primary Supreme Court case on this topic.

Treasurer I feel it is inappropriate to push your religion on people that attend Board meetings. MS

Human Resources _____

ZE

Agenda Date: 01/03/2023

BOC Regular Meeting Opening Prayer

Guidelines

1. Prayer is for a blessing and benediction on the session about to begin.
2. Prayers are not to be political.
3. Prayers should not exceed a minute or so.
4. Recognized religious leaders will be afforded equal access to offer the opening prayer. To volunteer, clergy must contact BOC admin to add their name to the list, and then they will be called in rotation, two weeks in advance.